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THE DIRECTOR OF CENTRAL INTELLIGENCE

WASHINGTON, D. C. 20505

Office of the Director

22 JUN 1973

MEMORANDUM FOR: Director, Bureau of Intelligence and
Research, Department of State
Director, Defense Intelligence Agency
Deputy Director, Central Intelligence
Agency

SUBJECT : Finished Intelligence Production
Management

1. As you are aware, a considerable amount of finished intelligence is produced within the intelligence community by other than the most "appropriate" agencies. This can result in denying the user the views of the agency with the most expertise on a given subject and in unwarranted duplication of effort. Some duplication is desirable, but resource limitations make it imperative that each agency concentrate on the intelligence production for which it is best qualified. There is, however, no satisfactory way for production managers to know what finished intelligence production is in work or contemplated by other producers.

2. In order to provide production managers with a continuing schedule of finished intelligence production, both proposed and in work, I recommend establishing an Intelligence Production Registry File within COINS. This file would provide a listing by country, region, and/or special subject of proposed finished intelligence production by each addressee agency. The file would indicate the title of the proposed publication with sufficient title expansion to identify content, the anticipated publication date, project officer, and some other administrative data. Coordination could then take place to create a community product, narrow the scope of products so that several agencies could address subjects within their primary interest

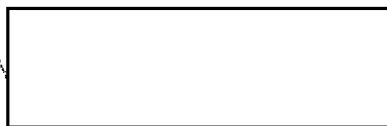
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or cancel production where an adequate product was already in work. The file could be updated by secure telephone to a central point of contact within the IC Staff. Initially, the COINS file itself would be updated twice weekly to show additions, deletions, and changes.

3. Your comments on the above file concept are requested by 16 July. After your comments are received and reviewed, a test of a manual file is contemplated to identify deficiencies prior to undertaking detailed programming for the COINS file.



25X1

Lew Allen, Jr.
Major General, USAF
Deputy to the DCI for the
Intelligence Community

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APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
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Remarks:

The memorandum proposing the establishment of an Intelligence Production Registry File within COINS has been modified in paragraph 1 to incorporate your suggestion to attach a summary of the survey findings.

Recommend that you sign this new memorandum.



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FROM	DATE
Daniel O. Graham, Chief, PRG	7/31/73
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Remarks: <i>Danny - I signed this but it seems to me that the letter is not so convincing without some understanding of the study and the point made by it. Do you think we should attach some synopsis of the studies? Or perhaps discuss the subject with the action officers who will get this?</i>			
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Remarks:

☐ There might be some reluctance due to fear of idea stealing. Also, once announced, a title might be needed to print to maintain "priority".

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